

09/2018 JW



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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, September 20, 2018 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	October 18, 2018

MEMBERS PRESENT

Kelly Katz, Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member
Franco R. Bellafante, Professional Member
Carla Cassell-Carter, Public Member, Secretary
Deborah Cottrell, Public Member

MEMBERS ABSENT

Charles Adams, Jr., Professional Member, Chair

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Witte, Administrative Specialist II
Heather Lambert, Administrative Specialist III

OTHERS PRESENT

Toland VanStan, Jr.

CALL TO ORDER

Mr. Katz called the meeting to order at 8:35 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Bielicki, seconded by Mr. Bellafante, to approve the minutes from the July 19, 2018 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

There was no unfinished business before the Board.

NEW BUSINESS

Ratify Certificate of Authorization Applications

A motion was made by Mr. Bielicki, seconded by Mr. Bellafante, to approve the ratified certificate of authorization for Navarro & Wright Consulting Engineers, Inc. with Robert B. Bush as the Professional-In-Charge. The motion was unanimously carried.

Review Professional Land Surveyor Reciprocity Applications

After review, a motion was made by Mr. Bellafante, seconded by Mr. Katz, to approve Michael Dorio for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

Ratify Professional Land Surveyor Applications

A motion was made by Mr. Katz, seconded by Ms. Cassell-Carter, to approve the ratified professional land surveyor license of Ryan Phifer. The motion was unanimously carried.

CORRESPONDENCE

Ms. Witte received an email from an applicant who has failed the Delaware Drainage and Jurisprudence exam more than once. He would like the Board to review his exams to see what areas are posing a challenge.

After a brief discussion, the Board feels that this request needs to be reviewed by the Boards' attorney.

Ms. Witte will defer to the Board's attorney.

OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

PUBLIC COMMENT

Mr. Van Stan, Jr. approached the Board regarding the discipline that was imposed against him at the July 2018 meeting. He is having difficulty in locating live courses that are available within the compliance timeframe. There is a convention that will be held in November 2018 where he will be able to obtain the 16 hours live that he is required to make-up. Mr. Van Stan, Jr. is requesting that the Board grant him a 60 day extension to complete the required make-up CE's to be in compliance with the Final Order that was signed on July 19, 2018.

Ms. Witte advised she would contact Mr. Van Stan, Jr. after consulting with the Board's attorney whom was not present for today's meeting.

NEXT MEETING

The next meeting will be October 18, 2018 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bielicki, seconded by Ms. Cottrell, to adjourn the meeting at 9:05 a.m. The motion was unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II